

**VILLAGE OF BRIERCREST**  
**Box 25, Briercrest, SK S0H 0K0**

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**Minutes of Regular Council Meeting December 10, 2020**

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Minutes of the Regular Meeting of the Council of the Village of Briercrest, held on Thursday December 10, 2020 in the Village office at Briercrest Saskatchewan.

**Present:**

Mayor:	Ray Briggs
Deputy Mayor:	Dale Whitfield
Councilor:	Larry Paysen
Administrator:	Linda Senchuk
Guest:	Ross Dressler
Guest:	Russ Adams

**Call to Order**

Mayor Ray Briggs called the meeting to order at 7:01 p.m.

**Agenda**

**243-2020BRIGGS:** that the agenda be accepted as presented and left open.  
Carried Unanimously.

**November 12, 2020 Regular Council Meeting Minutes**

**244-2020PAYSEN:** that the minutes of the November 12, 2020 regular meeting of council are approved as presented.  
Carried Unanimously.

**Financial Reports**

**245-2020PAYSEN:** that the Income Statement and the Balance sheet as November 30, 2020 be accepted as presented.  
Carried Unanimously.

**Water Report and Maintenance Reports**

**246-2020PAYSEN:** that we acknowledge and approve of the water report given by Ross Dressler on water usage and maintenance for November 2020 and the maintenance report as given by Russ Adams on the transportation and maintenance department for November, 2020.  
Carried Unanimously.

**Bank Reconciliations**

**247-2020WHITFIELD:** that the Bank Reconciliation for November, 2020 be accepted as presented.  
Carried Unanimously.

**Accounts for Payment**

**248-2020BRIGGS:** that the list of accounts totaling \$87,212.46 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.  
Carried Unanimously.

**Old Business:**

**Public Disclosure Statements** – mayor and councillors (2) were submitted to the administrator.

**2020 Briercrest and District Fire Agreement**

**249-2020WHITFIELD:** that we observe and agree to the signing of the 2020 Briercrest and District Fire Department Agreement with the Village of Briercrest.  
Carried Unanimously.

**Water Leak**

Still looking for another leak, administrator asked to make a 2020 report on water usage and intake.

**SUMAssure Insurance**

**250-2020PAYSEN:** That we observe that all community groups along with the Village of Briercreecst are in agreement for changing insurance policies to SUMAssure insurance and approve of signing the SUMAssure agreement.  
Carried Unanimously.

**New Business:****Maintenance shop overhead and walk through door Tender**

**251-2020WHITFIELD:** that we accept the offer of \$50.00 in total for both the used overhead shop door and the used walk through door from the maintenance shop.  
Carried Unanimously.

**Outstanding 2020 Utilities & Taxes**

**252-2020BRIGGS:** that we observe the outstanding Utility accounts totaling \$1,405.24 and outstanding 2019 Tax arrears totaling \$2,159.68 which is hereby attached as "Schedule B" and forming part of these minutes.  
Carried Unanimously.

**2020 Audit Engagement/Responsibilities Letters**

**253-2020BRIGGS:** that we authorize all council members, after reviewing the documents, to sign the audit engagement letter and the auditor/council responsibilities letter as prepared and submitted by Dudley and Company, for the 2021 audit services.  
Carried Unanimously.

**RBC Wealth Management Signers**

**254-2020PAYSEN:** That we observe and approve of signing the RBC Wealth Management change of signing authority form.  
Carried Unanimously.

**Blanket Special Occasion Permit**

**255-2020WHITFIELD:** that we approve of the issuance of a Special Occasion Event Liquor Permit to all applicants/community groups that wish to run bar to take place at the following locations:  
Briercreecst Community Centre/Hall at 205 Main St, Briercreecst, SK  
Briercreecst Community Rink at 320 Oriole Ave, Briercreecst, SK  
Briercreecst & District Museum Grounds at 400 Main St., Briercreecst, SK  
Briercreecst Regional Library at 205 Main St, Briercreecst, SK  
And this letter shall expire January 31, 2022 and will be reviewed at the December 10, 2020 regular meeting of council.  
Carried Unanimously.

**MMSW Service Agreement**

**256-2020BRIGGS:** That we observe and approve of the changes to the Multi Material Stewardship Program service agreement.  
Carried Unanimously.

**2021 Board of Revisions**

**257-2020BRIGGS:** that we hire Gord Kirsmer & Associates Ltd. with the retainer fee in the amount of \$200.00 plus GST, to appoint 3 members to act as the Village of Briercreecst board of revisions and to appoint the secretary for the board of revisions as stated below:

Aileen Swenson - Secretary  
Clint Krismer – Chair  
Gord Krismer – Vice Chair  
Cameron Duncan – Vice Chair  
Jeff Hutton  
Dave Lang  
Christina Krismer  
Kirby Bodnard  
Pam Maalach  
Brenda Lauf

Carried Unanimously.

**2020 Waterworks Compliance Inspection Report**

**258-2020WHITFIELD:** that we observe and approve of the Waterworks Compliance Inspection Human Consumptive Use Report as submitted by Aleena James, Environmental Protection Officer.  
Carried Unanimously.

**2021 FCC Membership**

**259-2020WHIRFIELD:** that we authorize the payment of \$84.00 for the Base fee and \$32.92 for the per capital dues per population for a total of \$116.92 to Federation of Canadian Municipalities for the 2021 membership year.  
Carried Unanimously.

**Declaration of Eligibility**

**260-2020PAYSEN:** The Council of the Village of Briercrest confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Annual Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filled their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Edibility and submit it to the Ministry of Government Relations.

Carried Unanimously.

**Main Street Water Repairs Clean Up**

**261-2020BRIGGS:** that we hire Cockburn Excavation to clean up the dirt pile from the water repairs on Main Street and to supply and deliver one load of gravel.

Carried Unanimously.

**BPD Water Society Corporation Water Compliance**

**262-2020BRIGGS:** that we observe and acknowledge the “Annual Notice to Consumers” from the BPD Water Society Corporation.

Carried Unanimously.

**Saskatchewan Public Safety Agency Dispatch Agreement**

**263-2020WHITFIELD:** that we observe and authorize the Mayor to sign the Saskatchewan Public Safety Agency Fire Dispatch Services Agreement.

Carried Unanimously.

**Centre Board Christmas Light Contest**

**264-2020WHITFIELD:** that we donate a fifty (\$50.00) dollar gift certificate from C & D Repair along with 4 Village of Briercrest coffee mugs for the Briercrest Community Centre Board’s Christmas light contest.

Carried Unanimously.

**Correspondence**

**265-2020BRIGGS:** that the following correspondence be accepted as presented:

- Sask In Motion – Go Out & Play Challenge
- BPD annual meeting

Carried Unanimously.

**Adjourn**

**266-2020PAYSEN:** that this meeting be adjourned. (Time at 9:58 pm).

Carried Unanimously.

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Presiding Officer

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Administrator